



Friendly Reminder

Annual Districtwide Survey

November 27, 2017

Dear Families,

Your assistance in data gathering is a vital part of the District's annual self-assessment. Districtwide survey data is a critical part of the school's Plan of Operation when developing measurable objectives for School Performance Plans. The survey is intended to provide information regarding progress toward District initiatives and to be in compliance with School Board policies. The survey will take less than 10 minutes to complete.

This survey is opened until 5:00 PM, Friday, December 22, 2017.

Parent Access

Parents/Guardians are encouraged to submit their 2017-2018 Districtwide Parent Survey online, using a computer, laptop, or other mobile device at <https://www.ccsd.net/survey>. However, if parents are unable to complete the survey online, or cannot take it at your site, they may request a paper survey from the school. Parents/Guardians will be provided a paper survey along with a self-addressed envelope from the school. The procedure below outlines the steps to request and return surveys, along with deadlines for completion.

1. If a parent/guardian requests a paper survey from a school, contact the Research Department at kretzl@interact.ccsd.net. All requests must be made by December 15, 2017. Please indicate the following information:
 - The school's name and school number
 - Your name
 - Number of paper surveys/envelopes in English
 - Number of paper surveys/envelopes in Spanish
2. Paper surveys will be delivered to the school site shortly after your request.
3. Parents can complete the paper survey, seal it in the self-addressed envelope, and return it to the school. Alternatively, they may affix their own postage and send it through postal mail.
4. Schools must return completed surveys to the Research Department no later than December 22, 2017.