

Minutes  
Aggie Roberts Elementary School  
**School Organizational Team Meeting**  
Roberts ES Library  
Tuesday, October 8, 2018  
4:00 p.m.

This meeting agenda is posted publicly on the school website at [www.aggieroberts.com](http://www.aggieroberts.com)

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

*Speakers wishing to speak during the public comment period for this meeting may call the school office or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.*

School Organizational Team Members Present:

**Voting Members Present:**

Kapetrez Walters  
Sharon Pope  
Alexis Kovalovich  
Jane Strawn

**Secretary/Note Taker:**

Marissa Rasavong

**Principal:**

Deborah Harbin

1.0 Welcome and Roll Call

\*Meeting called to order by Alexis Kovalovich at 4:05 p.m.

2.0 Old Items

2.1 There was no discussion of old items

3.0 New Items

3.1 Calendar Dates for the Year

\*SOT meetings will remain on the 2nd Tuesday of the month.

### 3.1.1 Class Sizes

\*Ms. Harbin explained that due to not gaining or losing any licensed staff after count day, class sizes would remain the same. She shared that movement of a current teacher would create high class sizes in another grade level so keeping staff assignments as they are is the best solution for now. The team agreed (there were no dissenting opinions during the discussion).

### 3.1.2 Teaching Units

\*Ms. Harbin explained that there would not be any changes to staffing due to the fact that we were not allocated any additional teachers after count day. She shared that Certified Teacher Tutors (CTTs), purchased through the Title 1 plan, will continue to support, especially in fourth grade where class sizes are high (39-42 students).

### 3.2 Discuss/Review Guidelines for Representatives for SOT

\*Ms. Harbin shared the information she had regarding how SOT representation is determined and the roles of the SOT members. Ms. Strawn communicated her understanding of how parent roles are filled (PTA is responsible for the process) on SOT and her plan to seek parent representatives which includes communication to parents via Parentlink and Class Dojo.

### 3.3 Vote to change the school's mascot

\*Ms. Harbin shared three options for a new Rocky mascot logo. An option was chosen via secret ballot of the voting members.

### 3.4 Approve Final Strategic Budget

\*Ms. Harbin shared that additional money had been added to the budget as a result of count day allocations and that this money, which was \$3,900.00, was put in Instructional Supplies/Materials.

### 3.5 School Improvement Plan Final Review

\*Ms. Harbin shared the final draft of the School Improvement Plan which included an ELA/math proficiency goal, a goal to decrease major behavior incidents and a cultural competency goal.

## 4.0 Public Comment Period (2 minutes allotted)

\*There were no comments from the public.

\*There was some discussion among SOT members about who the chair for SOT would be this year. Ms. Strawn made a motion for Sharon Pope to be the chair and Ms. Kovalovich seconded the motion. All were in favor.

\*Our next meeting will be November 13, 2018 at 4:00 p.m.

\*Alexis Kovalovich adjourned the meeting at 4:48 p.m.